

WE'RE HIRING

AMK Microfinance Institution is one of Cambodia's leading microfinance institutions, with coverage all over the country. AMK employs over 3,700 staff serving almost 1,000,000 clients in nearly 13,000 villages across Cambodia, 91% of all villages. We are looking for a talented and committed individual to join our diversified team, and offering attractive career prospects across branches and departments of our business.

A job at AMK is more than just a paycheck - we support our employees in their development and growth and help them explore their unique strengths.

Job Title : **CMS and Switching Officer (01 Post)**
Report To : **CMS and Switching Manager**
Location : **Head Office**
Closing Date : **November 30,2024**

Job Responsibilities:

- ▶ Implement or develop new digital banking and card payment functionalities on top of the existing functionalities.
- ▶ Develop material and user instruction of each channels (Agent, ATM, OTC, Merchant, MB/IB, Deposit machine).
- ▶ Support end users on digital banking and card payment system Unit/ticket testing within team.
- ▶ Regression testing/UAT on systems.
- ▶ Raise ticket, follow up and update in Helpdesk (follow internal SLA).
- ▶ Work with relevant department/vendor to find out solution rectification.
- ▶ Performs troubleshooting as required, leads problem-solving efforts by involving vendors and other support users.
- ▶ Strengthen support quality and flexible time rotation.
- ▶ Provide training and refreshment to master trainer.
- ▶ Back up Tasks within team.
- ▶ Any task as assign by supervisor.
- ▶ Ensure compliance as well as internal and external audit.

Qualification and Experiences:

- ▶ Bachelor in Information Technology or related field other related field.
- ▶ At least 1year experience in relevant work.
- ▶ Strong knowledge in database management Oracle, Ms.SQL server, MySQL, ...
- ▶ Strong knowledge in programming languages Java, C#.Net, PHP, etc.
- ▶ Knowledge of and experience in software development.
- ▶ Good communication and inter-personal skill.
- ▶ Ability to analyze the issue system flow and accounting posting transaction in detail.
- ▶ Be able to handle multi-task at the same time.
- ▶ Be able to work under pressure.
- ▶ Can work independently with less supervision.
- ▶ Knowledge of microfinance or banking services is an advantage.
- ▶ Experience to work or using Card Payment, Digital Banking software is an advantage.
- ▶ Working knowledge of English.

Benefits

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| <ul style="list-style-type: none">▶ AMK provides a competitive salary package to the employees▶ Salary increment rate every year▶ Khmer new year bonus (100%)▶ Pchum Ben bonus (Up to 50%)▶ Retirement bonus (300%)▶ AMK Pension fund (Up to 84%)▶ Retention bonus (Up to 200%)▶ Seniority payment (Backward & Forward)▶ Incentive (no cap based on performance)▶ Uniform allowance▶ Phone allowance | <ul style="list-style-type: none">▶ Moto rental allowance▶ Medical insurance including dependent (100% no limit) plus oversea treatment for staff▶ Accident insurance 24/7days▶ Birth delivery package (up to 2,400,000)▶ Staff loan (lower rate at 2%)▶ Annual leave 18 days per year▶ Paid Sick leave & maternity leave (up to 6 months)▶ Capacity development and opportunity to promote per job requirement▶ Working condition in accordance to the Cambodian Labor Law |
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Interested candidates should apply by sending a CV and a cover letter to all AMK branches and Head Office, Building 285, Yothapol Khemarak Phoumin Blvd. (271), Sk. Tomnub Tuek, Kh.Boeng Keng Kang, Phnom Penh, Cambodia or E-mail: job@amkcambodia.com

Attachments:

- A copy of obtained certificates or confirm letter by the University
- A copy of national identification, family book, and certificate of birth
- For additional information, please contact at Tel: (023) 993 062 / (023) 224 763 or visiting website: www.amkcambodia.com
- AMK is an equal opportunity employment. Qualified women and persons with disabilities are encouraged to apply.