



AMK Microfinance Institution Plc. is one of the largest microfinance institutions in Cambodia. AMK serves a large number of over 600,000 customers with more than 2,400 staffs nationwide.

Job Title : Call Center intern (3 Posts)
Report to : Senior Call Center Officer
Location : Head Office
Closing Date : 06 December, 2017

Job Responsibilities:

- ▶ Handle customer inquiries
- ▶ Provide customers with product and service information
- ▶ Identify and escalate priority issues
- ▶ Call customers where necessary
- ▶ Complete call logs in the track and complete call reports

Qualification and Experiences:

- ▶ Bachelor degree student
- ▶ Fresh graduate are welcome
- ▶ Listening skills
- ▶ Customer service orientation
- ▶ Organizational skills and attention to detail
- ▶ Good communication skills in English and Khmer (written and spoken).

AMK offer the opportunity to study and work directly with Call Center Department, provide valuable experience, career development in the microfinance industry, 24hour accident insurance, and allowance.

Interested candidates should apply by sending a CV and a cover letter to: AMK branch and sub-branch offices or Head Office, Building 285, Yothapol Khemarak Phoumin Blvd. (271), Sk. Tomnub Tuek, Kh. Chamkarmorn, Phnom Penh, Cambodia or E-mail: recruitment@amkcambodia.com

Attachments:

- A copy of obtained certificates or confirm letter by the University
- A copy of national identification, family book, and certificate of birth
- A copy of transcript is preferred.

For additional information, please contact at Tel: (023) 993 062 / (023) 224 763 or visiting website: www.amkcambodia.com

AMK is an equal opportunity employment. Qualified women and disabled people are encouraged to apply. Only short-listed candidates will be contacted for interview.