

AMK Microfinance Institution Plc. is one of the largest microfinance institutions in Cambodia. AMK serves a large number of over 500,000 customers with more than 2,400 staffs nationwide.

Job Title	: IT Intern (3Posts)
Report to	: Server Manager
Location	: Head office
Closing Date	: May 29, 2017

Job Responsibilities

- ▶ Responsible for setting up and repairing computer, printer and other electronic equipment
- ▶ Responsible for cabling and termination of UTP cable and physical install network for AMK office
- ▶ Coordinates with support team for checking and fixing problem of computer and office automation
- ▶ Control and manage network infrastructure for every branch
- ▶ Setup network system and related component
- ▶ Documents, maintains, upgrades or replaces hardware and software
- ▶ Conduct and report daily maintenance check (Daily Maintenance Check List and Prepare Machine Check List)

Qualification and Experiences:

- ▶ Hold associate's degree or year III, IV in IT/Network
- ▶ Experiences in installation and repairing of computer, network cabling & electronic devices associated with TCP/IP Networks or Telecom Systems is preferred
- ▶ Be able to setting up computer or install cable, terminate & test the cable, tray cable, etc.
- ▶ Good computer skills especially Microsoft Office, Internet
- ▶ Willing to work under pressure and travelling to province
- ▶ Good communication, facilitation and good interpersonal skills
- ▶ Good written and spoken English
- ▶ Honest, Innovative and flexible

AMK offer the opportunity to study and work directly with information technology Department, provide valuable experience, career development in the microfinance industry, 24hour accident insurance, and allowance.

Interested candidates should apply by sending a CV and a cover letter to: AMK branch and sub-branch offices or Head Office, Building 285, Yothapol Khemarak Phoumin Blvd. (271), Sk. Tomnub Tuek, Kh. Chamkarmorn, Phnom Penh, Cambodia or E-mail: recruitment@amkcambodia.com

Attachments:

- A copy of obtained certificates or confirm letter by the University
- A copy of national identification, family book, and certificate of birth
- A copy of transcript is preferred.

For additional information, please contact at Tel: (023) 993 062 / (023) 224 763 or visiting website: www.amkcambodia.com

AMK is an equal opportunity employment. Qualified women and disabled people are encouraged to apply. Only short-listed candidates will be contacted for interview.